

FAIR CLOSING HOURS SUNDAY:

- Livestock..... 6pm
- Non-Livestock.....5pm
- Buildings (Indoor Vendors) ...6pm**
- Outside Vendors 7pm
- Midway..... 7pm
- Beer Garden 7pm

Times are subject to change due to weather conditions and/or other factors as determined by the fair board.

MFCF

Minnesota Federation of County
Fairs

Official Member



July 12-16, 2023

www.wasecacountyfreefair.com

**WASECA COUNTY
FREE FAIR
PO BOX 227
WASECA, MN 56093**

Secretary: 507-461-0314

Fairgrounds: 507-835-8958

Email:

indoorbooths@wasecacountyfreefair.com

Website:

www.wasecacountyfreefair.com

INDOOR RENTAL MANAGER:

Jeff Johnson

507-456-8182

indoorbooths@wasecacountyfreefair.com

Indoor Rental Rules and Regulations

***Important! Please
read carefully!***

BOOTH SET UP: Booth set up will be from 9 am to 8 pm on Tuesday and from 8 am to 12 pm on Wednesday. All booths and exhibits must be completely set up by Wednesday at Noon. DURING THE FAIR, ALL BUILDINGS WILL BE OPEN FROM 11 am to 8 pm with the exception of Sunday when the buildings will close at 6 pm. No exhibit may be dismantled or removed prior to 6 pm on Sunday (the last day of the fair). Exhibit space will not be reserved without the \$175 booth rental check. All exhibits must be removed by noon on Monday, the day after the fair, unless prior arrangements have been agreed upon by the rental manager.

PARKING: The East parking lot is recommended. When setting up or tearing down, please be courteous to the people around you. During the fair, no vehicles are allowed on the south side of the buildings. Please make sure deliveries are set up accordingly. PARKING IS \$5/DAY OR A 10 PUNCH PASS IS AVAILABLE FOR \$15. Parking fees support our paving efforts. Supply truck parking and camping are also available, please contact the fair office. **Note:** No vehicles will be allowed near the buildings from 11 am to 11 pm daily and on Sunday, no vehicles will be allowed near the buildings or through the barricades before 9 pm. Please make arrangements to hand truck items or property from your booth to the street or parking lot. **THIS WILL BE ENFORCED!**

WASTE DISPOSAL: Please use nearby dumpsters when setting up, for large items. Cardboard should also be cut down before placing in the dumpster. No glass containers are allowed on the grounds. You are responsible for keeping your area clean and free of garbage. Help keep our grounds and buildings looking nice.

INSURANCE: All indoor booth vendors are REQUIRED to submit proof of insurance. The liability policy must be for a minimum of \$300,000 and name the Waseca County Ag Society as an additional insured. A copy of the insurance should be submitted with the contract by June 30. Vendors will not be allowed to set up their booth without the Waseca County Ag Society receiving this proof of insurance copy. Failure to comply will result in your space being given to another vendor.

SECURITY: Security will be provided from 8 am on Monday to the following Monday at 12 noon. Medical and Emergency Services are available on the grounds. The Waseca County Ag Society assumes no responsibility for any accident, injury, mishap, act of nature or loss by theft to any concessionaire, employee, exhibitor, or fairgoer.

ST-19: ALL EXHIBITORS at the fair MUST have a certificate of Exemption ST-19 on file with the rental manager. You will not be allowed to operate without one on file. This MUST be filled out completely and accurately.

CONDUCT AND APPEARANCE: Vendors must operate in a legitimate and courteous manner. The Fair (Ag Society) reserves the right to require removal of any objects, which are in the opinion of management to be offensive, hazardous, or might

adversely affect the fair's image. Such conduct shall be grounds for immediate termination of this contract. No drugs, guns, knives, or other weapons may be sold on the grounds. **NO ALCOHOL** is allowed on the grounds, except in designated areas approved by the fair board.

MISC: Vendors are responsible for the space allotted under the contract and will be responsible for reimbursing the Waseca County Free Fair for damage. The space allotted shall be returned in the condition it was received. No food or beverage is to be sold or given away in any display areas except those designated as food concessions, without prior written consent of the Waseca County Fair board. There can be **NO** subletting of space, without prior permission from the Indoor rental manager. Any items borrowed, rented, or leased from the Waseca County Free Fair shall be returned by Sunday evening at the conclusion of the fair and in the condition it was received. Failure to do so will result in additional fees as determined by the fair board. ****NOTE: We do not encourage booths to be left unattended. If you choose to leave your booth unattended, the Waseca County Agricultural Society/Waseca County Free Fair is NOT liable for lost or damaged items.***

